



in partnership with

**FSPA**

Supporting the  
Sports and Play industries

## FMP Payroll Services Fully Managed Payroll

FMP's Fully Managed Payroll Service provides a total management solution for FSPA member companies wishing to completely outsource their payroll

FMP Payroll Services has created a partnership with FSPA to offer a great outsourced payroll service, but at 10% lower than the normal cost.

FMP Payroll Services effectively becomes an organisation's payroll department ensuring a flexible, streamlined and secure payroll processing service thereby leaving businesses to allocate more time and resources to their core business activity.

A dedicated payroll manager is appointed to fully manage all aspects of the company's payroll. This removes the stress of dealing with the day-to-day activity of a busy payroll department. Clients have complete access to a team of payroll professionals and can rest assured that their payroll is being processed accurately and on time.

FMP Payroll Services is fully certified to ISO 9001 and ISO 27001 standards and has held the highest level of BACS accreditation for the last nine years. The calculation and validation of our payroll service is professionally managed using HMRC accredited software to further ensure your payroll is always fully compliant with legislation.

### Key benefits

- Allocation of a designated qualified payroll manager
- Input of payroll data
- Liaison with external agencies such as the HMRC and Contributions Agency
- HMRC and other third party payment processing
- Production and reconciliation of Year End and tax returns
- Complete record keeping
- Full management reporting
- BACS payments
- P35, P45, P60 processing
- P11D processing
- Payroll support
- Security sealed payslips
- CIPP diploma qualified key personnel



FMP Payroll Services works with companies of all shapes and sizes and the one priority that they all share is the need to process payroll correctly and on time, every time, for everybody.



## Services to suit your business

Recognising that every company is different, FMP Payroll Services has flexible fully managed payroll options available that can be tailored to your business' individual requirements and specific needs.

Our aim is always to guarantee that your payroll is turned around quickly and accurately.

Our services can grow and change as your business changes.

- **Micro Employer Services**  
Fully managed payroll services for organisations from one employees upwards.
- **SME Services**  
Fully managed payroll services for organisations with up to 250 employees.
- **Corporate Services**  
Complete payroll and payroll software services catering for larger organisations with 250 employees and over.

## Business Continuity

Many organisations have 'disaster recovery' contingency plans, but these are solely to cover unexpected breakdown of infrastructure.

A much more likely and potentially debilitating scenario would be loss of skilled personnel, such as maternity leave, or unplanned sickness.

FMP Payroll Services can help you plan failsafe procedures for these situations and implement total emergency cover with less than 24 hours notice.

## And HR too.

Of course when you employ people, you'll need to ensure that you have a great system to keep track of them.

Our HR software FMP Amity flexibly gives control of employees, with a cloud based system that takes employee self service to the next level.